

No. A-22012/3/2018-HRD.1/1703 Jo 1712  
Government of India  
Ministry of Commerce & Industry  
(Department of Commerce)  
Directorate General of Foreign Trade  
.....

Udyog Bhawan, New Delhi  
Dated, the 5<sup>th</sup> September, 2018

**OFFICE ORDER No. 94 /2018**

In pursuance of this Directorate's Office Order No. 83/2018 dated 31<sup>st</sup> July, 2018, Shri Vijay Kumar and Shri Satyan Sharda have assumed charge of the post of Additional Director General of Foreign Trade in DGFT Headquarters, New Delhi with effect from the forenoon of 4<sup>th</sup> September, 2018. Both the officers are allocated the following work in DGFT Headquarters:-

Sl. No.	Name of the officer	Work allocated	Remarks
1.	Shri Vijay Kumar, Additional DGFT	(i) Policy-4 (including pending claims of DEPB). (ii) NC-1 (Engineering Items). (iii) NC-2 (Engineering & Electronic Items). (iv) NC-7 (Plastic/Rubber Items).	With effect from the date of relieving of Shri S.B.S. Reddy, Additional DGFT from DGFT Headquarters.
2.	Shri Satyan Sharda, Additional DGFT	(i) Policy-5/EPCG. (ii) Policy-6 & Drawback. (iii) Chapter 8 of FTP. (iv) NC-3 (Pharma/Organic Items). (v) Audit. (vii) ECA-I/II.	With effect from the date of relieving of Shri J.V. Patil, Additional DGFT from DGFT Headquarters.



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Copy to:

1. The officers concerned.
2. PPS to DG.
3. PPS/PS to all ADGs/JDGs in DGFT Headquarters.
4. The Accounts Officer, CPAO, DGFT (HQ), Udyog Bhawan, New Delhi.
5. The DDO (Cash), DGFT (HQ), Udyog Bhawan, New Delhi.
6. Zonal Office of DGFT, Chennai/Regional Authorities of DGFT, Hyderabad/Bangalore.
7. All Sections in DGFT Headquarters.
8. EDI Section with the request to upload the Order on this Directorate's website.
9. Hindi Section for Hindi Version.
10. Office Order file/Guard file/Personal file/Service Book of the officers concerned.